



City of Sunnyvale
Income Verification Calculation

Applicant _____ Prepared by: _____
Co-Applicant _____ Date: _____
Address: _____
Apartment Complex _____ Unit # _____

INCOME DOCUMENTATION AND VERIFICATION
APPLICANT/LESSEE

TYPE	YEAR and AMOUNT	PAY STUB/ MISC INC CALCULATION	CALCULATED ANNUAL AMOUNT	NOTES
W-2	_____			
TAX RETURN	_____			
	PAY PERIOD			
PAY STUB #1	_____			
PAY STUB #2	_____			
PAY STUB #3	_____			Min. 3 most recent
	PAY STUB TOTAL	\$ -		
AVERAGE (TOTAL OF PAY STUB DIVIDED 3)		\$ -		
AVERAGE X _____ PAY PERIODS (12, 24, 26, 52, etc)			\$ -	
ADD MISCELLANEOUS INCOME			\$ -	
FREQUENCY OF MISCELLANEOUS INCOME				
ADD MISCELLANEOUS INCOME			\$ -	
FREQUENCY OF MISCELLANEOUS INCOME				
TOTAL LESSEE GROSS ANNUAL INCOME			\$ -	

INCOME DOCUMENTATION AND VERIFICATION
CO-APPLICANT/CO-LESSEE

TYPE	YEAR and AMOUNT	PAY STUB/ MISC INC CALCULATION	CALCULATED ANNUAL AMOUNT	NOTES
W-2	_____			
TAX RETURN	_____			
	PAY PERIOD			
PAY STUB #1	_____			
PAY STUB #2	_____			
PAY STUB #3	_____			Min. 3 most recent
	PAY STUB TOTAL	\$ -		
AVERAGE (TOTAL OF PAY STUB DIVIDED 3)		\$ -		
AVERAGE X _____ PAY PERIODS (12, 24, 26, 52, etc)			\$ -	
ADD MISCELLANEOUS INCOME			\$ -	
FREQUENCY OF MISCELLANEOUS INCOME			\$ -	
ADD MISCELLANEOUS INCOME			\$ -	
FREQUENCY OF MISCELLANEOUS INCOME			\$ -	
TOTAL CO-LESSEE ANNUAL GROSS INCOME			\$ -	

TOTAL HOUSEHOLD ANNUAL INCOME _____
TOTAL HOUSEHOLD RESIDENTS _____

CITY INCOME LIMIT PER THE NUMBER OF HOUSEHOLD _____

BMR QUALIFIED Yes _____ No _____

INITIAL CERTIFICATION: _____ RE-CERTIFICATION: _____

(Date)

(Date)

APPROVED BY: _____